

## Annual General Meeting Minutes

Friday, 14 October 2022, 12pm-1.30pm

Kanohi ki te kanohi at St Peter's Church in Te Whanganui-ā-Tāra | Wellington and Online

### Attendees

**Hui E! Kaitiaki:** Andrea Jerry Ryan; Bill Karaitiana; Cheyenne Heke; Dorte Wray; Jewelz Petley; Khoa Nguyen; Pania Coote; Prabha Ravi; Sarah Morris,

**Hui E! Kaimahi:** Rochelle Stewart-Allen; Ronja levers; Sakhr Munassar, Abhi Chinniah

**Manuhiri:** C Jules (Auckland Council); Emma Wethey (Philanthropy New Zealand); Heidi Quinn (Volunteering New Zealand); Hong Yuan (Wellington Young Chinese Association); Jacqueline Wilton (Changemakers Resettlement Forum); Katherine Peet (Network Waitangi Ōtautahi); Kim Sweeny (DIA); Kirsty Buggins (Vodafone Foundation); Lana Stevenson (Ignite Consultants Wellington); Martha Iosia (NUOWTR Mai Le Moana Trust); Sue Barker (Sue Barker Charities Law); Sue McCabe (Philanthropy New Zealand); Susie Schwarz (Todd Foundation); Valerie Williams (Hāpai Hapori Community Operations DIA); Yvonne Trask (Gift Trust)

### 1. Welcome and Introduction

Karakia Timatanga by Andrea Jerry Ryan

Whakawhanaungatanga

### 2. Apologies

The following apologies were received: Kodrean Eashae; Roger Tweedy; Soifua Pearson; Soulivone Phonevilay (Porirua Multicultural Council)

### 3. Adoption of Agenda

Andrea Jerry Ryan asked for any amendments. Agenda adopted with no amendments. **Adopted**

### 4. Minutes of the last AGM (18 October 2021)

Previous minutes from the 2021 AGM were circulated via email. Andrea Jerry Ryan invited any comments, questions or additions on the minutes, and none received. **Adopted.**

### 5. Appointment of new board members and interim chairs

Hui E! received nominations to fill three tangata whenua and two tangata tiriti board positions. Nominees present at the meeting were asked to accept the position.

Andrea Jerry Ryan and Sarah Morris were confirmed as interim co-chairs until the first meeting of the new Board.

## 6. Kaitiaki Report

Presented by Dorte Wray.

Key points made:

- COVID and the effects of the pandemic are still present and community rōpū are more stretched than ever. Hui E! is proud to support and tautoko the mahi of community rōpū across the mutu
- As an organisation we increased our mahi in response – mahi that could not have been delivered without our partners – special thanks to Philanthropy New Zealand, Volunteering New Zealand and Inspiring Communities
- Importance of peak bodies to raise voice with funders and government
- We continued to embed our commitment to Te Tiriti o Waitangi across Hui E! and now ground our mahi in the pou of kaitiakitanga, manaakitanga, ōritetanga and hihiritanga
- Acknowledged our funders and their ongoing support
- Thanked current and outgoing trustees for their mātauranga and mahi over the years, and Rochelle and Hui E! kaimahi.

## 7. Kaiwhakahaere Matua Report

Presented by Rochelle Stewart-Allen.

Key points made:

- A summary of our mahi can be found on the slides on [our website](#) and more detailed information is available in our [2022 Annual Impact Report 2022](#). This includes case studies of community groups we've worked with over the year.
- Our impact this year was across three main areas:
  - **Building strength and stability** – our mahi included 910 hours of learning delivered across 17 hui and continuation of our Hoa Pūtea kaupapa as our way to connect in with rōpū and provide practical support
  - **Enabling partnerships and collaboration** – our mahi included connecting rōpū with skilled volunteers, our Tumu Ora wellbeing programme our mahi supporting ComVoices
  - **Shifting the system** – our mahi included our COVID Hauora Wellbeing Research and new Community Hauora Dashboard, as well as other mahi to particularly pick up the voices of Māori, Pacific and ethnic communities, and small community rōpū.

## 8. Ngā Pūtea / Financial Report

Presented by Prabha Ravi.

Our summarised accounts are available in our [2022 Annual Impact Report](#). These figures remain draft and our final position will be released on our Charities Services listing in December 2022 following our Annual Audit Review.

Key points made:

- We ended 2021/22 with a surplus of \$31,574. This is the 3<sup>rd</sup> year with a surplus despite COVID
- We carried across \$75,000 of income in advance into 2022/23
- Majority of our spending is on salaries. Majority of income comes from grants and we're working on a new Fundraising Strategy for 2023 to diversify our funding streams
- Welcomed multi-year funding from Todd Foundation and JR McKenzie Trust this year
- Net assets are \$119,646 this year, working on building up 6-month reserves.

## **9. Farewell leaving board members**

Farewell kōrero and huge thanks given to outgoing Board members, Dorte and Pania.

## **10. Q&A**

No questions received.

Attendees acknowledged and thanked Hui E! for the amazing mahi done in the past year.

Rochelle indicated more mahi and funding kōrero coming up following Vu Le's visit to Aotearoa in September. Thanked Ronja, Sakhr and Abhi for their mahi, love and passion for the sector and Hui E!

## **11. Karakia Whakamutunga**

Official close by Andrea Jerry Ryan